



379 Belmont
 Road, Laconia NH 03246
 Phone: (603) 524-3207 Fax: (603) 524-8084
 www.lrcc.edu

SPRING 2010 DAY & EVENING CLASSES
January 19 through May 6, 2010

Advanced WEB Registration begins November 23rd for Continuing Students
Open Registration Begins December 7th

WINTERIM
JANUARY 4-15

This is an intensive 10 day term, with classes meeting Monday through Friday, for two weeks. In order to be successful, it will be necessary for students to attend and be prepared for each class. Syllabi will be available before the term begins, and textbooks will be available for purchase at the time of registration. *It will be necessary for students to begin assignments prior to the first class meeting, and many courses will also have assignments due after the course ends.*

CRN	COURSE#	COURSE TITLE	SECT	DAY	TIME	CR	COST	INSTR
21828	LENG2540	The Nature Writers*	W1	M-F	1-5:15 PM	3	\$564	Deleault
20464	LENG2570	The Myth of the Hero*	W1	M-F	8 AM-12:15 PM	3	\$564	Deleault
20485	LFIR2400	Teaching Methodology*	W1	M-F	4-9:00 PM	3	\$564	Connell
21832	LMAT1230	Introductory Algebra*	W1	M-F	8 AM-12:15 PM	3	\$564	Morin
21842	LPHI2250	Comparative World Religions	W1	M-F	1-5:15 PM	3	\$564	Cracraft
21844	LPHI2270	Ethical Issues	W1	M-F	8 AM-12:15 PM	3	\$564	Pollak
21843	LPOL2310	American Government	W1	M-F	8 AM-12:15 PM	3	\$564	Cracraft
20312	LPSY1250	Introduction to Psychology (Hybrid, Meets Monday, Wednesday, & Friday w/Online Component)	W1	M/W/F	1-5:15 PM	3	\$564	Anderson,Je.
21855	LSOC2250	Critical Thinking & Decision Making	W1	M-F	1-5:15 PM	3	\$564	Plyler

Payment or arrangements for payment for all Winterim courses must be made on or before December 24, 2009

8WK Hybrid Term I: Jan 4-Feb 26

CRN	COURSE#	COURSE TITLE	SECT	DAY	TIME	CR	COST	INSTR
21417	LENG1200	College Composition*	S1	M	6-8:45 PM	3	\$564	Gazda
21674	LENG1204	College Comp/Portfolio*	S1	M	6-8:45 PM	1	\$188	Gazda
21661	LENG2560	Introduction to Drama*	S1	R	6-8:45 PM	3	\$564	Larochelle
21831	LHUM1310	Cultural Anthropology	S1	W	6-8:45 PM	3	\$564	Cracraft
21668	LHUS1260	Learning and Behavior	S1	T	6-8:45 PM	3	\$564	Anderson,Je.
21849	LPSY1260	Human Growth & Development	S1	T	6-8:45 PM	3	\$564	Pollak

Payment or arrangements for payment for all Hybrid Term I courses must be made on or before December 24, 2009

8WK Hybrid Term II: Mar 1-Apr 30

CRN	COURSE#	COURSE TITLE	SECT	DAY	TIME	CR	COST	INSTR
21312	LENG1200	College Composition*	S2	M	6-8:45 PM	3	\$564	Gazda
21675	LENG1204	College Comp/Portfolio*	S2	M	6-8:45 PM	1	\$188	Gazda

CRN	COURSE#	COURSE TITLE	SECT	DAY	TIME	CR	COST	INSTR
21840	LPHI2270	Ethical Issues	S2	T	6-8:45 PM	3	\$564	Pollak
21932	LPOL2220	Current Soc. & Political Issues	S2	W	6-8:45 PM	3	\$564	Cracraft
21670	LPSY1250	Introduction to Psychology	S2	T	6-8:45 PM	3	\$564	Anderson,Je.
21854	LSOC2250	Critical Thinking & Decision Making	S2	R	6-8:45 PM	3	\$564	Larochelle

Payment or arrangements for payment for all Hybrid Term II courses must be made on or before February 19, 2010

LICENSED NURSING ASSISTANT TRAINING

A 106-hour program with 40 hours of classroom instruction, 60 hours of group clinical instruction, and 6 hours of lab. The State Board of Nursing regulates attendance. The classroom instruction portion is delivered at the College one night a week during the semester. The lab is held two evenings during the semester either at the college or at the Huot Vocational Training Center at the Laconia High School. The group clinical instruction is arranged at a care facility and can entail Saturday and Sunday participation. At the conclusion of the program, all students are administered a written and a clinical assessment of skills to certify that they have achieved required competencies. This final evaluation is required by the NH Board of Nursing. (This course is not part of the A.S. in Nursing program.)

CRN	COURSE#	COURSE TITLE	SECT	DAY	TIME	CR	COST	INSTR
20332	LNUR1000	Licensed Nursing Assistant	E1	M	6-8:45 PM	5	\$1,140	Weston

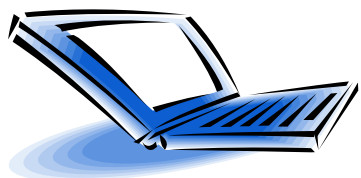
HYBRID COURSES: CLASSROOM AND ONLINE

HE sections meet in the classroom on dates indicated with an online component.

Classes run from January 19 through May 6.

Payment or arrangements for payment for Hybrid courses beginning January 19th must be made on or before January 8th.

CRN	COURSE#	COURSE TITLE	SECT	DAY	TIME	CR	COST	INSTR
21933	LENG0900	Foundations of Writing (meets 1/21, 2/4, 2/18, 3/4, 3/25, 4/8, 4/22, 5/6)	HD	R	9 – 11:45 AM	3	\$564	Larochelle
21826	LCIS2400	Management with Computers* (meets 1/19, 2/2, 2/16, 3/2, 3/16, 3/30, 4/13, 4/27,)	HE	T	5:30-9:00 PM	3	\$624	Mei Yu
20328	LMAT1230	Introductory Algebra* (with online component)	HD	R	1-2:30 PM	3	\$564	Morin
21415	LSCI1440	Human Biology with Lab* (with online component)	HE	M	6-7:45 PM	4	\$812	Maiorano



**LRCC Laconia
100% Online Learning Courses**

If you have access to the Internet, you can earn college credits by taking classes over the Web! Of course, taking courses online isn't for everyone, and we want you to be successful. Before enrolling in any online course, please go to www.ccsnh.edu, click on Online Learning, and check out the two Web pages below:

“What makes a Successful Online Student” and “Self Evaluation for Potential Online Students”

You must have an email address that you check regularly to participate in 100% Online Learning Courses because your professor will communicate regularly with you through email. **Please email your instructor immediately after you register for your online course.** If you do not have an email address, one source for a free email address that you can check regularly from any computer with an Internet connection is <http://mail.yahoo.com>.

If you wish to register for one of the courses listed below, contact us at www.lrcc.edu, visit us at 379 Belmont Road, Laconia NH, call (603)524-3207 or NE (800)357-2992, or fax your registration to (603)524-8084.

CRN	Course#	Course Title	SECT	CR	Cost	Instructor/Email
21923	LACC2710	PC Accounting Applications I*	ZZ	3	\$624	Paddack, J/ jpaddack@ccsnh.edu
20826	LBUS2310	Principles of Management*	ZZ	3	\$564	Thomas, G/ gthomas@ccsnh.edu
20373	LCIS1320	Software Applications	ZZ	4	\$812	Lavallee, S/ slavallee@ccsnh.edu
21825	LCIS2350	Spreadsheets*	ZZ	3	\$624	McClanahan, N/nmccclanahan@ccsnh.edu
21824	LCIS2620	Introduction to Unix/Linux*	ZZ	3	\$624	Chandra, N/nchandra@ccsnh.edu
21213	LCIS2800	Capstone Project	ZZ	3	\$624	Lavallee, S/ slavallee@ccsnh.edu
21821	LEDU1300	Intro. to Exceptionalities	ZZ	3	\$564	Baldwin, M/ mbaldwin@ccsnh.edu
21823	LEDU1450	Planning for Diverse Learners	ZZ	3	\$564	Baldwin, M/ mbaldwin@ccsnh.edu
21822	LEDU2040	SpEd. Behavior Mthds. & Strat.*	ZZ	3	\$564	Baldwin, M/ mbaldwin@ccsnh.edu
20376	LENG1200	College Composition*	ZZ	3	\$564	Deleault, A/adeleault@ccsnh.edu
21673	LENG1204	College Comp/Portfolio*	ZZ	1	\$188	Deleault, A/adeleault@ccsnh.edu
21744	LENG1200	College Composition*	ZZ	3	\$564	Wait, C/cwait@ccsnh.edu
21857	LENG1204	College Comp/Portfolio*	ZZ	3	\$564	Wait, C/cwait@ccsnh.edu
20828	LENG2240	The American Short Story*	ZZ	3	\$564	Kenney, K/kkenney@ccsnh.edu
21409	LENG2300	Creative Writing Workshop*	ZZ	3	\$564	Deleault, A/adeleault@ccsnh.edu
21631	LENG2560	Introduction to Drama*	ZZ	3	\$564	Larochelle, S/ slarochelle@ccsnh.edu
21861	LFIR1400	Bldg. Constr. & Blueprint Analysis	ZZ	3	\$564	Coen, A./ acoen@ccsnh.edu
20228	LOTM1210	Business Documentation I	ZZ	3	\$624	Thomas, G/gthomas@ccsnh.edu
21859	LPHI2270	Ethical Issues	ZZ	3	\$564	Pollak, D./ dpollak@ccsnh.edu
21633	LPOL2310	American Government	ZZ	3	\$564	Cracraft, S/ecracraft@ccsnh.edu
21858	LPSY1250	Introduction to Psychology	ZZ	3	\$564	Hoyt, D./ dhoyt@ccsnh.edu
21408	LPSY1260	Human Growth & Development	ZZ	3	\$564	Hoyt, D./ dhoyt@ccsnh.edu
21199	LPSY2000	Educational Psychology*	ZZ	3	\$564	Baldwin, M./ mbaldwin@ccsnh.edu

Online courses are offered at all of the CCSNH campuses. Visit www.ccsnh.edu and click on Online Learning to see a list of all 100 % online courses. Please register for each course at the campus that the online course is being offered. An online registration form can be downloaded at www.ccsnh.edu. Please note that the course credits you receive may be transferable from one CCSNH institution to another, but not the letter grade. It will be treated as a transfer credit and must be a C or better.

Visit our new Online Support Center – 24/7 at <http://www.ccsnh.edu/distancelearning/index.htm>.

What is the Support Center? The support center is a searchable knowledge base of **frequently asked questions (FAQs)** and **solutions** that is constantly being developed. A broad range of information is available for prospective and current students, faculty and staff 24 hours a day, 7 days a week.

Find answers to the following Most Popular Topics or request support on a new topic.

- [What is my Blackboard username and password?](#)
- [How do I access my CCSNH student email account?](#)
- [How do I log in to the Student Information System \(SIS\)?](#)

January 19	Online Classes Begin
January 26	Last day to drop an Online course w/refund
March 28	Last day to drop an Online course w/out Academic Penalty
May 6	Online Classes End

SPRING DAY & EVENING CLASSES
January 19th through May 6th

**Payment or arrangements for payment for all courses beginning January 19th
must be made on or before January 8th.**

ACCOUNTING

CRN	COURSE#	COURSE TITLE	SECT	DAY	TIME	CR	COST	INSTR
20094	LACC1310	Accounting I	D1	R	9-11:45 AM	3	\$564	Paddock
20053	LACC1310	Accounting I	E1	M	6-8:45 PM	3	\$564	Ayers
20090	LACC1320	Accounting II*	D1	W	8-10:45 AM	3	\$564	Paddock
20054	LACC1320	Accounting II*	E1	R	6-8:45 PM	3	\$564	Garnett
20265	LACC2310	Cost Accounting*	E1	W	6-8:45 PM	3	\$564	Garnett
20091	LACC2350	Managerial Accounting*	D1	T	9-11:45 AM	3	\$564	Paddock
21139	LACC2710	PC Accounting Applications I*	D1	M	12:15-3:45 PM	3	\$624	Paddock
21140	LACC2720	PC Accounting Applications II*	D1	M	12:15-3:45 PM	3	\$624	Paddock

ART

21603	LART1150	Drawing II*	E1	M/W	4-6:45 PM	3	\$624	Wild
21875	LART1150	Drawing II*	E2	T/R	4-6:45 PM	3	\$624	Locke
21359	LART1250	3-D Design	D1	M/W	1-3:45 PM	3	\$624	Montroy
21356	LART1350	History of Art II*	D1	R	9-11:45 AM	3	\$564	Wild
21192	LART1450	The Clay Experience I	E1	T/R	4-6:45 PM	3	\$624	Huckins
21620	LART1630	Screen Printing	D1	M	9 AM-12:45 PM	3	\$624	Rogers
20235	LART2100	Introduction to 35mm Photography	D1	R	11 AM-2:45 PM	3	\$624	Rogers
21730	LART2100	Introduction to 35mm Photography	D2	W	12-3:45 PM	3	\$624	Rogers
21810	LART2120	Digital Photography*	D1	R	9 AM-1:45 PM	3	\$624	Place
21431	LART2120	Digital Photography*	E1	W	5-9:00 PM	3	\$624	Anderson,Jo.
21814	LART2450	The Clay Experience II*	E1	M/W	4-6:45 PM	3	\$624	Locke
21621	LART2550	Printmaking*	D1	T/R	1-3:45 PM	3	\$624	Locke

AUTOMOTIVE TECHNOLOGY

21925	LAUT1330	Electrical/Electronics II*	E1	F	5 - 9:00 PM	4	\$812	Christie
				S	8 AM-12 PM			
21927	LAUT1340	Braking Systems*	E1	W/R	5 - 9:00 PM	4	\$812	Hughes

BUSINESS MANAGEMENT

21525	LBUS1150	Professional Development	D1	M	10 AM-12 PM	1	\$188	Ayers
20192	LBUS1300	Introduction to Business	D1	T	9-11:45 AM	3	\$564	Brown
20055	LBUS1300	Introduction to Business	E1	W	6-8:45 PM	3	\$564	Thomas
21399	LBUS1350	Small Business Management	E1	T	6-8:45 PM	3	\$564	Brown
20826	LBUS2310	Principles of Management*	ZZ		Online	3	\$564	Thomas
20297	LBUS2330	Supervision	E1	M	6-8:45 PM	3	\$564	Garnett
20121	LBUS2380	Business Law I	D1	F	1-3:45 PM	3	\$564	Shepherd
21400	LBUS2400	Introduction to Project Management*	E1	W	6-8:45 PM	3	\$564	Lewis
20127	LBUS2520	Introduction to International Business*	D1	F	9-11:45 AM	3	\$564	Glover
20252	LBUS2600	Principles of Marketing	D1	W	1-3:45 PM	3	\$564	Brown

COMPUTER TECHNOLOGIES

21833	LCIS0950	Computer Essentials (1/19 – 2/16)	D1	T	9-11:30 AM	1	\$188	TBA
21141	LCIS1320	Software Applications	D1	T	12:45-4:15 PM	4	\$812	Lavallee, E
21142	LCIS1320	Software Applications	D2	R	12:15-3:45 PM	4	\$812	Lavallee, E
21143	LCIS1320	Software Applications	D3	W	12:15-3:45 PM	4	\$812	Lavallee, E
21144	LCIS1320	Software Applications	D4	F	8-11:30 AM	4	\$812	Lavallee, E
21725	LCIS1320	Software Applications	D5	T	8-11:30 AM	4	\$812	Lavallee, E
21175	LCIS1320	Software Applications	E1	W	5:30-9:00 PM	4	\$812	Lavallee, E
20373	LCIS1320	Software Applications	ZZ		Online	4	\$812	Lavallee, S
21190	LCIS1360	Introduction to Computers	E1	M	5:30-9:00 PM	3	\$624	Lavallee, E
21924	LCIS1800	Introduction to GIS	E1	M	5:30-9:00 PM	3	\$624	TBA
21382	LCIS2260	Advanced Office Applications*	D1	M	12:15-3:45 PM	3	\$624	Lavallee, E
21394	LCIS2270	IT Developmental Applications*	E1	W	5:30-9:00 PM	3	\$624	Lavallee, S.
21145	LCIS2350	Spreadsheets*	D1	R	12:15-3:45 PM	3	\$624	Lavallee, S
21825	LCIS2350	Spreadsheets	ZZ		Online	3	\$624	McClanahan

CRN	COURSE#	COURSE TITLE	SECT	DAY	TIME	CR	COST	INSTR
21826	LCIS2400	Management with Computers* (Hybrid meets every other week in classroom beginning 1/19)	HE	T	5:30-9:00 PM	3	\$624	Mei Yu
21147	LCIS2430	Database Application Development*	D1	T	12:45-4:15 PM	3	\$624	Lavallee, S
21666	LCIS2440	SQL Server*	E1	M	5:30-9:00 PM	3	\$624	Lavallee, S
21393	LCIS2490	Network Security*	E1	R	5:30-9:00 PM	3	\$624	Webber
21386	LCIS2500	Networking Fundamentals*	D1	M	8-11:30 AM	3	\$624	Webber
21395	LCIS2500	Networking Fundamentals*	E1	T	5:30-9:00 PM	3	\$624	Smith, L
21212	LCIS2520	CompTIA A+ Essentials*	E1	T	5:30-9:00 PM	3	\$624	Lavallee, E
21667	LCIS2580	Help Desk Concepts*	E1	R	5:30-9:00 PM	3	\$624	Lavallee, E
21396	LCIS2590	Intermed Routing, Switching, & WANs*	E1	W	5:30-9:00 PM	3	\$624	Webber
21150	LCIS2600	Windows Vista Configuration*	D1	R	8-11:30 AM	3	\$624	Webber
21136	LCIS2610	MS Server 2008 Administration*	D1	T	8-11:30 AM	3	\$624	Webber
21384	LCIS2620	Introduction to Unix/Linux*	D1	W	8-11:30 AM	3	\$624	Webber
21824	LCIS2620	Introduction to Unix/Linux*	ZZ	Online		3	\$624	Chandra
21723	LCIS2680	Server 2008 Directory Services*	D1	F	8-11:30 AM	3	\$624	Webber
21734	LCIS2730	Distributed Apps w/VB & XML*	D1	M	12:15-3:45 PM	3	\$624	Lavallee, S
21191	LCIS2750	Object-Oriented Programming C++*	E1	R	5:30-9:00 PM	3	\$624	Lavallee, S
21282	LCIS2770	Programming for Games*	D1	W	12:15-3:45 PM	3	\$624	Lavallee, S
21213	LCIS2800	Capstone Project*	ZZ	Online		3	\$624	Lavallee, S

CULINARY ARTS

21177	LCUL1470	Hot & Cold Plated Desserts	E1	T	5-10:00 PM	3	\$684	Hall, A/BMILL
21671	LCUL1470	Hot & Cold Plated Desserts	E2	W	5-10:00 PM	3	\$684	Hall, A/BMILL
21402	LCUL1480	Cake Decorating	E1	M	5-10:00 PM	3	\$684	Hall, A/BMILL
21347	LCUL1580	Restaurant Facility & Menu Design	D1	W	8-10:45 AM	3	\$564	Walsh
21348	LCUL1590	Cost Control	D1	M	8-10:45 AM	3	\$564	Walsh
21629	LCUL2550	Italian Cuisine	D1	F	8 AM-3 PM	3	\$684	Hall P/BMILL
21630	LCUL2560	U.S. Regional & Infusion Cuisine	D1	T	8 AM-3 PM	3	\$684	Hall P/BMILL

EDUCATION: EARLY CHILDHOOD EDUCATION

21873	LECE1220	Curriculum Dev. in Early Childhood	E1	R	6-8:45 PM	3	\$564	Kibbee
21816	LECE1230	Found. of Early Childhood Ed.	D1	R	1-3:45 PM	3	\$564	Kibbee
21874	LECE1240	Health, Nutrition & Safety	E1	T	6-8:45 PM	3	\$564	Gaudette
21618	LECE1610	Early Childhood Education Practicum I*	D1	T	9-11:00 AM	5	\$1140	Kibbee/OFF
21817	LECE2160	Young Children's Spec. Needs	D1	T	1-3:45 PM	3	\$564	Kibbee
21819	LECE2240	Math & Science in Early Childhood	E1	M	6-8:45 PM	3	\$564	Kibbee
20461	LECE2310	Early Literacy Development	E1	W	6-8:45 PM	3	\$564	Kibbee
21622	LECE2610	Early Childhood Education Practicum II*	D1	T	9-11:00 AM	5	\$1120	Kibbee/OFF

EDUCATION: TEACHER PREPARATION

21821	LEDU1300	Intro. to Exceptionalities	ZZ	Online		3	\$564	Baldwin
21823	LEDU1450	Planning for Diverse Learners	ZZ	Online		3	\$564	Baldwin
21624	LEDU2000	Teaching and Learning*	D1	M	1-3:45 PM	3	\$564	Wild
21822	LEDU2040	SpEd. Behavior Mthds. & Teach. Strat.*	ZZ	Online		3	\$564	Baldwin
21820	LEDU2080	Teaching Literature for Children*	E1	W	4-6:45 PM	3	\$564	Gazda

ELECTRICAL: POWER & CONTROL TECHNOLOGIES/SYSTEMS INSTALLATION & MAINTENANCE

21162	LLELC1230	Wiring Theory & Techniques (Com.)*	D1	M	8 AM-1:45 PM 12-3:45 PM	6	\$1248	Barney
21222	LLELC1230	Wiring Theory & Techniques (Com.)*	D2	T/W	1-3:45 PM 12-3:45 PM	6	\$1248	Barney
20118	LLELC1280	Fundamentals of Electrical Controls*	D1	T	8-11:45 AM 1-3:45 PM	4	\$872	TBA
21153	LLELC1300	DC Machinery & Power Lab*	D1	R	8 AM-3:45 PM	4	\$872	TBA
21154	LLELC1410	NEC-Residential	D1	F	10-11:45 AM	2	\$376	Barney
21155	LLELC1430	NEC-Commercial/Industrial Apps	D1	F	8-9:45 AM	2	\$376	Barney
21387	LLELC2100	Intro to Electrical Estimating & Design	D1	F	10-11:45 AM 12-1:45 PM	3	\$624	TBA
21421	LLELC2100	Intro to Electrical Estimating & Design	D2	F	10-11:45 AM 2-3:45 PM	3	\$624	TBA

CRN	COURSE#	COURSE TITLE	SECT	DAY	TIME	CR	COST	INSTR
21672	LELC2240	Wiring Theory &Techniques (Ind.)*	D1	T	8-11:45 AM	6	\$1248	Barney
				W/R	8-10:45 AM			
21157	LELC2280	AC Rotating Machinery*	D1	M	8 AM-3:45 PM	4	\$872	TBA
21158	LELC2350	Programmable Controllers*	D1	W	8-10:45 AM	3	\$624	TBA
				W	12-1:45 PM			
ENERGY SERVICES AND TECHNOLOGY								
21381	LEST1250	Energy Efficiency&Conservation Mthds*	D1	W	1-3:45 PM	3	\$564	Golomb
21385	LEST1300	Sprdshts, Read Drawings & Bluprnts	D1	M	1-3:45 PM	3	\$564	Golomb
21729	LEST1400	Basic Electricity*	D1	W	9-11:45 AM	3	\$564	Daniels
21433	LEST1500	Intro to Photovoltaics*	E1	W	5:30-8:15 PM	3	\$564	Maduskuie
21648	LEST1600	Building Materials Overview*	D1	T	9-11:45 AM	3	\$564	Daniels
21926	LEST2400	Water Conservation and Hot Water*	D1	M	9 -11:45 AM	3	\$564	Daniels
21930	LEST2500	Energy Economics & Control Strategies	D1	R	9-11:45 AM	3	\$624	Daniels
21384	LEST2600	Overview NH Utilities & Energy*	D1	R	1-3:45 PM	3	\$564	Golomb
21649	LEST2750	Energy Analysis Capstone*	D1	F	9-11:45 AM	3	\$624	Golomb
ENGLISH								
21933	LENG0900	Foundations of Writing (meets 1/21, 2/4, 2/18, 3/4, 3/25, 4/8, 4/22, 5/6)	HD	R	9-11:45 AM	3	\$564	Larochelle
21634	LENG0900	Foundations of Writing	E1	T	6-8:45 PM	3	\$564	Gazda
21233	LENG0951	Reading/Basic Skills	D1	R	1-3:45 PM	1	\$188	Fifield
21234	LENG0952	Reading/Comprehension	D1	R	1-3:45 PM	1	\$188	Fifield
21235	LENG0953	Reading/Organization	D1	R	1-3:45 PM	1	\$188	Fifield
20153	LENG1200	College Composition*	D1	T	1-3:45 PM	3	\$564	Plyler
20155	LENG1200	College Composition*	D2	W	1-3:45 PM	3	\$564	Larochelle
20161	LENG1204	College Composition/Portfolio*	D1	W	3:50-3:55 PM	1	\$188	Larochelle
20183	LENG1200	College Composition*	D3	R	9-11:45 AM	3	\$564	Plyler
20475	LENG1204	College Composition/Portfolio*	D2	R	11:50-11:55 AM	1	\$188	Plyler
21371	LENG1200	College Composition*	D4	W	8-10:45 AM	3	\$564	Frame
21372	LENG1204	College Composition/Portfolio*	D3	W	10:50-10:55 AM	1	\$188	Frame
21835	LENG1200	College Composition*	D5	F	9-11:45 AM	3	\$564	Frame
20205	LENG1200	College Composition*	E1	W	6-8:45 PM	3	\$564	Dumont
20173	LENG1204	College Composition/Portfolio*	E1	W	6-8:45 PM	1	\$188	Dumont
20376	LENG1200	College Composition*	ZZ	Online		3	\$564	Deleault
21673	LENG1204	College Comp/Portfolio*	ZZ	Online		1	\$188	Deleault
21744	LENG1200	College Composition*	ZZ	Online		3	\$564	Wait
21857	LENG1204	College Comp/Portfolio*	ZZ	Online		3	\$564	Wait
20151	LENG1220	Technical Communications*	D1	T	10-11:45 AM	3	\$564	Plyler
				R	12-1:45 PM			
21836	LENG1220	Technical Communications*	D2	M	1-3:45 PM	3	\$564	Plyler
20156	LENG1230	Business Communications*	D1	M	9-11:45 AM	3	\$564	Kenney
20157	LENG1230	Business Communications*	D2	M	1-3:45 PM	3	\$564	Kenney
21652	LENG1230	Business Communications*	E1	W	6-8:45 PM	3	\$564	Larochelle
21837	LENG2230	Survey of American Literature*	D1	T	1-3:45 PM	3	\$564	Kenney
21166	LENG2240	The American Short Story*	D1	W	1-3:45 PM	3	\$564	Kenney
20828	LENG2240	The American Short Story*	ZZ	Online		3	\$564	Kenney
20158	LENG2300	Creative Writing Workshop*	D1	R	9-11:45 AM	3	\$564	Deleault
21409	LENG2300	Creative Writing Workshop*	ZZ	Online		3	\$564	Deleault
21651	LENG2300	Creative Writing Workshop*	E1	R	6-8:45 PM	3	\$564	Masse
20197	LENG2310	Fiction Workshop*	DS			3	\$564	Deleault
20257	LENG2320	Poetry Workshop*	DS			3	\$564	Deleault
20323	LENG2340	Scriptwriting for Film and TV*	DS			3	\$564	Deleault
20446	LENG2460	Tolkien & The Ring of Power*	D1	M	1-3:45 PM	3	\$564	Deleault
21827	LENG2500	Introduction to Literature*	E1	T	6-8:45 PM	3	\$564	Kenney
20159	LENG2550	Popular Fiction*	D1	T	9-11:45 PM	3	\$564	Deleault
20836	LENG2550	Popular Fiction*	D2	W	8-10:45 AM	3	\$564	Deleault
21631	LENG2560	Introduction to Drama*	ZZ	Online		3	\$564	Larochelle
21654	LENG2570	The Myth of the Hero*	D1	M	9-11:45 AM	3	\$564	Deleault
21838	LENG2600	Public Speaking*	D1	R	1-3:45 PM	3	\$564	Hill

FIRE TECHNOLOGIES

CRN	COURSE#	COURSE TITLE	SECT	DAY	TIME	CR	COST	INSTR
21609	LFIR1200	Concepts of Fire Science	D1	R	8-10:45 AM	3	\$564	Clarenbach
20105	LFIR1220	Risk Management	D1	W	8-10:45 AM	3	\$564	Connell
20195	LFIR1280	Municipal Fire Management	D1	W	12-2:45 PM	3	\$564	Connell
20248	LFIR1280	Municipal Fire Management	D2	T	1-3:45 PM	3	\$564	Connell
21867	LFIR1280	Municipal Fire Management	D3	M	12-2:45 PM	3	\$564	Connell
21610	LFIR1310	Fire Protection Systems	D1	R	12-2:45 PM	3	\$564	Coen
20268	LFIR1360	Fireground Procedures	D1	R/F	8:30AM-5 PM	6	\$1818	Carrigan/OFF
20079	LFIR1400	Bldg Const & Blueprint Analysis	D1	T	9-11:45 AM	3	\$564	Courtney
21217	LFIR1400	Bldg Const & Blueprint Analysis	D4	W	8-10:45 AM	3	\$564	Courtney
21265	LFIR1400	Bldg Const & Blueprint Analysis	D5	W	12-2:45 PM	3	\$564	Courtney
21345	LFIR1400	Bldg Const & Blueprint Analysis	D6	R	8-10:45 AM	3	\$564	Courtney
21861	LFIR1400	Bldg Const & Blueprint Analysis	ZZ	Online		3	\$564	Coen
21613	LFIR1400	Bldg Const & Blueprint Analysis	E1	W	4-6:45 PM	3	\$564	Coen
21851	LFIR2000	Adv. Fireground Procedures*	D1	W	8:30 AM-5 PM	3	\$1134	Irish/OFF
20293	LFIR2230	Fire Prevention/Codes and Standards	D1	W	12-2:45 PM	3	\$564	Coen
21650	LFIR2240	Tactics and Strategies	D1	M	8-10:45 AM	3	\$564	Petrin
20829	LFIR2250	Emergency Medical Technician-Basic*	D1	R	8 AM-3:45 PM	3	\$684	Cottrell
21194	LFIR2250	Emergency Medical Technician-Basic*	E1	T/R	4-8:00 PM	3	\$684	Cottrell
21615	LFIR2260	Emergency Med Tech-Intermediate*	D1	W	8 AM-3:45 PM	3	\$684	Cottrell
20076	LFIR2280	Incident Command*	D1	T	1-3:45 PM	3	\$564	Petrin
20078	LFIR2280	Incident Command*	D2	T	9-11:45 AM	3	\$564	Clarenbach
21852	LRIR2280	Incident Command*	D3	R	12-2:45 PM	3	\$564	Clarenbach
20822	LFIR2280	Incident Command*	E1	T	4-6:45 PM	3	\$564	Petrin
20077	LFIR2360	Fire Investigation	D1	W	8-10:45 AM	3	\$564	DiFranco
20084	LFIR2360	Fire Investigation	D2	R	8-10:45 AM	3	\$564	DiFranco
20213	LFIR2360	Fire Investigation	D3	R	12-2:45 PM	3	\$564	DiFranco
21346	LFIR2360	Fire Investigation	D4	F	8-10:45 AM	3	\$564	DiFranco
20086	LFIR2400	Teaching Methodology*	D1	M	8-10:45 AM	3	\$564	Connell
21611	LFIR2400	Teaching Methodology*	E1	T	4-6:45 PM	3	\$564	Connell
20823	LFIR2510	Criminal Law	E1	M	4-6:45 PM	3	\$564	Shepherd
20083	LFIR2550	Occupational Safety Techniques	D1	W	12-2:45 PM	3	\$564	DiFranco
21218	LFIR2560	Community Fire & Risk Analysis	D1	T	1-3:45 PM	3	\$564	Courtney
20087	LFIR2740	Chemistry for Fire Investigation*	D1	M	12-2:45 PM	3	\$564	Courtney
21287	LFIR2790	Fire Prevention Internship*	D1	F	12-2:45 PM	3	\$764	Coen

FOREIGN LANGUAGE

21410	LFRE1210	Elementary French II*	E1	T	4-6:45 PM	3	\$564	Corbett
20452	LSPA1210	Elementary Spanish II*	D1	R	12-2:45 PM	3	\$564	Gonzalez

GRAPHIC DESIGN

21363	LGRA1350	Intro to GD w/Adobe Illustrator™*	D1	F	8-10:45 AM 11AM-12:45PM	3	\$624	Garretson
21818	LGRA1350	Intro to GD w/Adobe Illustrator™*	D2	F	11AM-12:45PM 1-3:45 PM	3	\$624	Garretson
21367	LGRA2240	Publication Design*	D1	W	12-4:45 PM	3	\$624	Garretson
21811	LGRA2450	Designing for the Web II*	D1	T	2- 3:45 PM 8-10:45 AM	3	\$624	Garretson
21812	LGRA2710	Screen Process Printing*	D1	T	9-11:45 AM 1-2:45 PM	3	\$624	Rogers

HISTORY

21195	LHIS1310	American History & Civilization I	E1	R	6-8:45 PM	3	\$564	Cracraft
20290	LHIS1320	American History & Civilization II	D1	T	9-11:45 AM	3	\$564	Cracraft
21829	LHIS1380	Women in U.S. History–1600 to Present	E1	W	6-8:45 PM	3	\$564	Sargent
21655	LHIS1500	Latin American History & Civilization	D1	M	9-11:45 AM	3	\$564	Cracraft
20291	LHIS2250	History of the 20 th Century	D1	W	1-3:45 PM	3	\$564	Cracraft
21830	LHIS2250	History of the 20 th Century	E1	R	6-8:45 PM	3	\$564	Shepherd

HUMANITIES

20294	LHUM1310	Cultural Anthropology	D1	M	1-3:45 PM	3	\$564	Cracraft
21928	LHUM1500	Arabic Language and Culture	D1	R	12- 2:45 PM	3	\$564	Khayat
21198	LHUM1510	Chinese Language and Culture	E1	T	6-8:45PM	3	\$564	Xiao

CRN	COURSE#	COURSE TITLE	SECT	DAY	TIME	CR	COST	INSTR
20196	LHUM2520	Humanities in Western Civilization II	D1	R	9-11:45 AM	3	\$564	Cracraft
HUMAN SERVICES								
20059	LHUS1280	Individual Assessment & Planning	E1	M	6-8:45 PM	3	\$564	Morris
20845	LHUS1500	Introduction to the Practicum	E1	W	4-5:45 PM	1	\$188	Ferruolo
20060	LHUS1610	Human Services Practicum I*	E1	W	6-8:45 PM	5	\$1,140	Ferruolo
21186	LHUS1710	Gerontology Practicum II*	E1	W	6-8:45 PM	5	\$1,140	Ferruolo
21406	LHUS2280	Political/Soc Issues of Human Services	E1	R	6-8:45 PM	3	\$564	Morris
21185	LHUS2300	The Aging Process	E1	T	6-8:45 PM	3	\$564	Brough
20061	LHUS2620	Human Services Practicum II*	E1	W	6-8:45 PM	5	\$1120	Ferruolo
MARINE TECHNOLOGY								
21159	LMAR1230	Outboard Engine Service I* (3/25/09-5/5/09)	D1	M/T	8-11:45 AM 1- 2:45 PM	4	\$812	Marsh
20064	LMAR1240	Starting, Ignition & Charging Systems* (1/25/10-3/9/10)	D1	M	8AM-2:45 PM 4-7:45 PM	4	\$812	Marsh
20065	LMAR2220	Marina Operations* (1/22/10-3/12/10)	D1	F	8-11:45 AM 12-3:45 PM	4	\$812	Marsh
20066	LMAR2250	Marine Drive Systems & Service* (3/25/10-5/5/10)	D1	R/F	8-11:45 AM 1-3:45 PM	5	\$1060	Morgan
20319	LMAR2350	Advanced Diagnostics* (3/24/10-5/5/10)	D1	W	8-11:45 AM 1-3:45 PM	3	\$564	Marsh
MATH								
21160	LMAT0850	Fundamentals of Mathematics	D1	T	1-3:45 PM	3	\$564	Seigle
20360	LMAT0850	Fundamentals of Mathematics	E1	M	6-8:45 PM	3	\$564	Cottrell
20316	LMAT1230	Introductory Algebra*	D1	M	9-11:45 AM	3	\$564	Morin
20317	LMAT1230	Introductory Algebra*	D2	T	9-11:45 AM	3	\$564	Wool
21172	LMAT1230	Introductory Algebra*	D3	W	8-10:45 AM	3	\$564	Morin
20328	LMAT1230	Introductory Algebra* (with online component)	HD	R	1-2:30 PM	3	\$564	Morin
21841	LMAT1230	Introductory Algebra*	D5	W	12-2:45 PM	3	\$564	Morin
21227	LMAT1230	Introductory Algebra*	E1	M/W	4:30-5:45 PM	3	\$564	Cottrell
20267	LMAT1230	Introductory Algebra*	E2	T	6-8:45 PM	3	\$564	Leitch
21543	LMAT1310	Boolean Algebra*	D1	W	12-2:45 PM	1	\$188	Seigle
20241	LMAT1320	Tech Math I*	D1	W	8-10:45 AM	3	\$564	Seigle
20242	LMAT1330	Tech Math II*	D1	M	1-3:45 PM	3	\$564	Seigle
21170	LMAT1330	Tech Math II*	D2	W	1-3:45 PM	3	\$564	Seigle
20449	LMAT2100	Intermediate Algebra*	D1	F	9-11:45 AM	3	\$564	Morin
20470	LMAT2100	Intermediate Algebra*	E1	T	6-8:45 PM	3	\$564	Seigle
20450	LMAT2104	Trigonometry*	DS			1	\$188	Seigle
20119	LMAT2150	Statistics*	D1	R	9-11:45 AM	3	\$564	Morin
21653	LMAT2350	Pre-Calculus*	E1	M/W	4-5:45 PM	4	\$752	Seigle
21375	LMAT2700	Calculus I*	D1	T/R	10-11:45 AM	4	\$752	Seigle
MEDIA ARTS AND TECHNOLOGY								
21389	LMMA1350	Movie Making II*	D1	T	8-11:45 AM 1-1:45 PM	3	\$624	Place
21370	LMMA1500	Intro. To Motion Graphics*	D1	M	8 AM-12:45 PM	3	\$624	Place
21813	LMMA2100	Intro. to 3D Design*	D1	M	1-5:45 PM	3	\$624	Place
NURSING								
21423	LNUR1400	Nursing Care of Families*	D1	M/T	9 AM-12:30 PM	7	\$1515	Wilson Brady
21424	LNUR1410	Clinical II*	D1	W/R	6:45-2:15 PM	5	\$1590	Wilson/OFF
21479	LNUR1410	Clinical II*	D2	W/R	2-9:30 PM	5	\$1590	Whelley/OFF
21662	LNUR1410	Clinical II*	D3	W/R	6:45-2:15 PM	5	\$1590	Brady/OFF
21664	LNUR2300	Advanced Psych/Medical/Surgical*	D1	W	8AM-12:00 PM 1-4 PM	7	\$1515	Pasquali Whetstone, Carothers Redmond
21663	LNUR2310	Clinical IV*	D1	M/T	6:45-3:30 PM	5	\$1590	Pasquali/OFF
21728	LNUR2310	Clinical IV*	D2	M/T	2-9:30 PM	5	\$1590	Whetstone/OFF
21733	LNUR2310	Clinical IV*	D3	M/T	6:45-3:30 PM	5	\$1590	Carothers/OFF

CRN	COURSE#	COURSE TITLE	SECT	DAY	TIME	CR	COST	INSTR
OFFICE TECHNOLOGY MANAGEMENT								
21211	LOTM1210	Business Documentation I	D1	R	12:30-4:00 PM	3	\$624	Thomas
20228	LOTM1210	Business Documentation I	ZZ		Online	3	\$624	Thomas
20239	LOTM1250	Administrative Office Management	D1	R	9-11:45 AM	3	\$564	Thomas
20123	LOTM1310	Medical Terminology	D1	T	1-3:45 PM	3	\$564	Thomas
21179	LOTM1560	Law & Ethics for the Medical Profession	E1	T	6-8:45 PM	3	\$564	Morgan, D.
21161	LOTM2210	Business Documentation II*	D1	R	12:30-4:00 PM	3	\$624	Thomas
20109	LOTM2520	Medical Insurance Billing*	D1	M	1-3:45 PM	3	\$564	Thomas
21350	LOTM2550	Computerized Accounting*	D1	T	12:30-4:00 PM	3	\$624	Paddack
PHILOSOPHY								
20244	LPHI1290	Introduction to Philosophy	D1	F	9-11:45 AM	3	\$564	Pollak
20185	LPHI2270	Ethical Issues	D1	T	9-11:45 AM	3	\$564	McKenney
21859	LPHI2270	Ethical Issues	ZZ		Online	3	\$564	Pollak
POLITICAL ISSUES								
21413	LPOL2310	American Government	E1	W	6-8:45 PM	3	\$564	Shepherd
21633	LPOL2310	American Government	ZZ		Online	3	\$564	Cracraft
PSYCHOLOGY								
20184	LPSY1250	Introduction to Psychology	D1	M	9-11:45 AM	3	\$564	Pollak
20392	LPSY1250	Introduction to Psychology	D2	M	1-3:45 PM	3	\$564	Pollak
20298	LPSY1250	Introduction to Psychology	E1	M	6-8:45 PM	3	\$564	Anderson,Je.
21858	LPSY1250	Introduction to Psychology	ZZ		Online	3	\$564	Hoyt
21856	LPSY1260	Human Growth & Development	E1	R	6-8:45 PM	3	\$564	Kay
21408	LPSY1260	Human Growth & Development	ZZ		Online	3	\$564	Hoyt
21199	LPSY2000	Educational Psychology*	ZZ		Online	3	\$564	Baldwin
20846	LPSY2240	Crisis Psychology*	D1	T	1-3:45 PM	3	\$564	Pollak
RESTAURANT MANAGEMENT								
20062	LHOS1010	Bartending I (1/25-3/1)	E1	M	6-8:45 PM	1	\$188	Walsh/BMILL
21181	LHOS1030	Bartending II* (3/15-4/19)	E1	M	6-8:45 PM	1	\$188	Walsh/BMILL
21351	LHOS1130	Introduction to Worldwide Cuisine*	D1	R	8 AM-2:45 PM	3	\$684	Hall/BMILL
21860	LHOS1130	Introduction to Worldwide Cuisine*	E1	R	3-10:00 PM	3	\$684	Walsh/BMILL
21354	LHOS1150	Dining Room Management II	D1	T	8:30-2:30 PM	3	\$744	Walsh/BMILL
20168	LHOS1230	Food & Beverage Management	D1	W	1-3:45 PM	3	\$564	Walsh/BMILL
20172	LHOS2230	Acct. Apps. for Hotel & Restaurant*	D1	M	9-11:45 AM	3	\$564	Garnett/BMILL
SCIENCE								
20120	LSCI1210	Chemistry I*	D1	T	8-11:45 AM	3	\$624	Oliver
20245	LSCI1210	Chemistry I*	D2	R	8-11:45 AM	3	\$624	Oliver
21931	LSCI1250	Physics I*	D1	R	1-2:45 PM	3	\$624	Oliver
				F	8-9:45 AM			
21850	LSCI1250	Physics I*	E1	R	4:30-8:15 PM	3	\$624	Shelton
21848	LSCI1280	Intro to Physical Sciences	D1	M	9-11:45 AM	4	\$812	Oliver
				F	10-11:45 AM			
20246	LSCI1290	Nutrition for Health & Fitness	D1	W	12-2:45 PM	3	\$564	Maiorano
20451	LSCI1290	Nutrition for Health & Fitness	D2	R	1-3:45 PM	3	\$564	Maiorano
21658	LSCI1290	Nutrition for Health & Fitness	E1	T	6-8:45 PM	3	\$564	Morris, J
21171	LSCI1310	Nutrition for Health & Fitness Lab*	D1	T	1-2:45 PM	1	\$248	Maiorano
20865	LSCI1360	Principles of Chemistry*	E1	W	4:30-9:00 PM	4	\$812	Oliver
21657	LSCI1370	Principles of Physics*	E1	M	4:30-9:00 PM	4	\$812	Oliver
20186	LSCI1440	Human Biology with Lab*	D1	T	9-10:45 AM	4	\$812	Maiorano
				R	9-11:45 AM			
21415	LSCI1440	Human Biology with Lab* (with online component)	HE	M	6-7:45 PM	4	\$812	Maiorano
21047	LSCI1450	Anatomy & Physiology I*	D1	W	9-10:45 AM	4	\$812	Bloom
				W	12-2:45 PM			
21866	LSCI1450	Anatomy & Physiology I*	D2	S	8:30 AM-1:15 PM	4	\$812	Yeakel
20299	LSCI1450	Anatomy & Physiology I*	E1	W	4:30-9:00 PM	4	\$812	Hayward

CRN	COURSE#	COURSE TITLE	SECT	DAY	TIME	CR	COST	INSTR
20378	LSCI1460	Anatomy & Physiology II*	D1	M	1-2:45 PM	4	\$812	Bloom
				T	1-3:45 PM			
21656	LSCI1460	Anatomy & Physiology II*	D2	F	9-11:45 AM	4	\$812	Maiorano
				F	1-2:45 PM			
20361	LSCI1460	Anatomy & Physiology II*	E1	T	4:30-9:00 PM	4	\$812	Maiorano
21845	LSCI1470	Music and the Brain	D1	M	9-10:45 AM	4	\$812	Bloom
				T	9-10:45 AM			
21660	LSCI1500	Environmental Science	E1	T	4:30-9:00 PM	4	\$812	Anson
21934	LSCI1520	Ecology*	D1	M	1-3:45 PM	4	\$812	Anson
				W	1-2:45 PM			
21380	LSCI1600	Intro to Geology*	D1	M	9-11:45 AM	4	\$812	Anson
				W	9-10:45 AM			
20379	LSCI2410	Microbiology*	D1	R	9-11:45 AM	4	\$812	Bloom
				R	1-2:45 PM			
21416	LSCI2410	Microbiology*	E1	R	4:30-9:00 PM	4	\$812	Bader

SOCIOLOGY

20074	LSOC1240	Introduction to Sociology	D1	T	9-11:45 AM	3	\$564	McKenney
21169	LSOC1240	Introduction to Sociology	D2	W	8-10:45 AM	3	\$564	McKenney
21659	LSOC1240	Introduction to Sociology	E1	R	6-8:45 PM	3	\$564	Miller
20073	LSOC2210	Organizational Behavior	D1	R	9-11:45 AM	3	\$564	Petrin
21847	LSOC2210	Organizational Behavior	D2	R	9-11:45 AM	3	\$564	Pollak
20089	LSOC2250	Critical Thinking & Decision Making	D1	M	9-11:45 AM	3	\$564	Plyler
20126	LSOC2250	Critical Thinking & Decision Making	D2	W	1-3:45 PM	3	\$564	Plyler
21691	LSOC2250	Critical Thinking & Decision Making	E1	T	6-8:45 PM	3	\$564	Larochelle
20352	LSOC2320	Macroeconomics	D1	R	1-3:45 PM	3	\$564	Petrin
21853	LSOC2310	Macroeconomics	E1	M	6-8:45 PM	3	\$564	O'Riordan

ASEP COOPERATIVE EDUCATION SCHEDULE

February 22, 2010 through May 14, 2010

CRN	COURSE#	COURSE TITLE	SECT	DAY	TIME	CR	COST	INSTR
20098	LAUT1230	GM Fuel & Emissions*	D1	T	1-4:45 PM	4	\$872	Decato
				R	8-11:45 AM			
				F	8 AM-12:45 PM			
20099	LAUT1240	GM Engine & Eng. Related Elec. Sys.*	D1	M/W	8-10:45 AM	5	\$1120	Parker
				M/W	12-3:45 PM			
20100	LAUT2900	Cooperative Education*	D1	OFF	CAMPUS	4	\$752	Parker
20151	LENG1220	Technical Communications*	D1	T	10-11:45 AM	3	\$564	Plyler
				R	12-1:45 PM			
20457	LMAT1320	Tech Math I*	D2	T	8-9:45 AM	3	\$564	Murray, M
				R	2-3:45 PM			

*Prerequisite required.

ZZ sections are 100% OnLine Learning.

HE sections meet in the classroom on the dates indicated, and also include an online component for the weeks that classes are not held in the classroom (unless otherwise noted).

Visit www.lrcc.edu for course descriptions and prerequisite requirements.

All classes are held on the Laconia Main Campus unless otherwise noted: BMILL=Belmont Mill; OFF=Off Campus; contact your instructor for the off campus location.

TUITION, FEES, AND SCHEDULE SUBJECT TO CHANGE

Schedule and fees are subject to change without notice. Prices quoted are for in-state tuition; please contact the Business Office for Out-Of-State and New England Regional tuition costs. The College is not responsible for typographical errors or changes in policy after printing which affect pricing.

It is the policy of the College to require payment or arrangements for payment of all semester charges 10 calendar days prior to the start of the semester. Failure to make payment in full or arrangements for payment 10 days prior to the start of the semester will result in the cancellation of the student's registration. Students will then need to re-register and make payment or arrangements for payment providing that the course(s) still has space available.

Center for Workforce Development

The Center for Workforce Development (CWD) assists employers in identifying and meeting their workforce training and education goals. The advent of new technologies, management practices, and sophisticated quality practices are constantly changing the workplace. The goal of the CWD is to provide all companies with complete training and education services ranging from introductory level education to custom designed workshops aimed at specific organizational needs. We also offer assessment services to assist organizations in designing the most effective and efficient training program possible.

The CWD offers a variety of programs that serve as the foundation for custom-designed offerings. The core series covers basic and more advanced topics critical to the workplace of the future. Any topic in the workplace series can be customized to meet a business's specific needs. Topics in the Workplace Series include Basic Skills, Business and Technical Skills, Communication and Problem Solving, Teamwork, Interpersonal Skills, Supervision and Leadership, Hazardous Materials, Computer Technology, and more.

Computer Workshops

Microsoft Excel Basics (0120)

21531	2/9 & 11	M&W	9:00 am-12:00 pm	\$100
21637	3/2 & 4	M&W	5:30 pm-8:30 pm	\$100
21638	4/6 & 8	M&W	1:00 pm-4:00 pm	\$100

Microsoft Excel Intermediate (2310)

21532	2/24 & 26	T&R	9:00 am-12:00 pm	\$100
21641	4/6 & 8	M&W	5:30 pm-8:30 pm	\$100
21642	4/20 & 22	M&W	1:00 pm-4:00 pm	\$100

COMPUTER WORKSHOP COURSE DESCRIPTIONS

Microsoft Excel Basics: Designed for new users and those with some experience who want to expand their knowledge. Topics include spreadsheet building, simple formulas, and special routine functions.

Microsoft Excel Intermediate: Designed to show experienced Excel users advanced features available for working with established or new spreadsheet and entire workbooks, topics included are manipulation of multiple spreadsheets, advanced formulas, special formatting, charts and tables.

Commercial Drivers License Program

LWKS 5270 CRN 21232

January 19 – May 6, 2010

Tuesday and Thursday (5-10 p.m.) and
Saturdays or Sunday*

Weekend Days and Times as arranged with instructor

LWKS 5270 CRN 21547

March 15 – June 30, 2010

Monday and Wednesday (5-10 p.m.) and
Saturday or Sunday*

Weekend days and times as arranged with instructor

Class A CDL Tractor Trailer Driver Training

NIGHTS AND WEEKENDS

Next Class: January 19 – May 6, 2010

The college offers a 16 week tractor-trailer, competency based, nights and weekends, driver training program that focuses on both classroom work and in-the-vehicle training time. When trainees have mastered driver competencies and earned their CDL's, they begin working in the industry, often having lined-up a job before finishing the course.

Students who successfully complete the Class A CDL training earn a certificate of course completion and receive assistance in job-seeking skills and job placement. Even though the course is non-credit, participants are graded on attendance, understanding regulations, keeping logbooks, pre-trip inspection, range skills, and road skills.

**WATCH FOR CLASS B CDL TRACTOR TRAILER DRIVER TRAINING STARTING IN JANUARY 2010.
CALL THE CENTER FOR WORKFORCE DEVELOPMENT AT 603-524-3207 FOR MORE INFORMATION.**

REQUIREMENTS

Training applicants must be at least 18 years old, possess a valid driver's license, have a clean driving record, and possess a high school diploma or a GED. Additionally, before participants can be enrolled in the program, the program director must review their driving records to determine their suitability for employment. As a condition of enrollment, each applicant must pass a Department of Transportation (DOT) physical exam, and pass a standard DOT pre-employment drug test.

Total Amount Payable to LRCC: \$4200

Approximate Additional Costs: \$190**

Total Estimated Cost for CDL-A program: \$4390

NOTE: Students are responsible for purchasing required books and maps (approximate cost \$90**). Students are also responsible for the State testing fees (**approximate cost \$100**).11/3/2009

Non Credit Programs

A great way to begin a new career!

Phlebotomy Technician Program

This 90 hour Phlebotomy Technician Program prepares professionals to collect blood specimens from clients for the purpose of laboratory analysis. Students will become familiar with all aspects related to blood collection and develop comprehensive skills to perform venipunctures completely and safely. Classroom and lab work includes terminology, anatomy and physiology; blood collection procedures; specimen hands-on practice; and training in skills and techniques to perform puncture methods. Note: There is no outside externship rotation included with this program.

LWKS 8020 CRN 21864

January 25, 2010 – April 14, 2010

Mon, Wed, 5:30 pm- 9:00 pm

Sat. 9:00 am – 3:00 pm

Cost: \$1,599 (Textbooks included)

Veterinary Assistant Program

This 100 hour Veterinary Assistant program introduces students to the exciting and growing field of veterinary medicine. Students will learn about the care of animals as well as how to recognize signs of illness and disease. This program also covers interpersonal communication, interaction with clients and their animals, as well as how to assist the veterinarian during examinations. Administrative duties, such as fee collection, banking, and accounts payable are also emphasized to provide the student with the skills necessary to maintain an efficient front office. Students will enjoy learning through classroom lecture as well as hands on labs.

LWKS 8000 CRN 21862

January 26, 2010 – April 29, 2010

Tues, Thurs. 5:30 pm- 8:30 pm

Sat. 9:00 am – 3:00 pm

Cost: \$1899 (Textbooks included)

Pharmacy Technician Program

This comprehensive 50 hour course will prepare students to enter the pharmacy field and take the Pharmacy Technician Certification Board's PTCB exam. Technicians work in hospitals, home infusion pharmacies, community pharmacies and other health care settings – working under the supervision of a registered pharmacist. Course content includes medical terminology specific to the pharmacy, reading and interpreting prescriptions and defining drugs by generic and brand names. Students will learn dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control and billing and reimbursement.

LWKS 8010 CRN 21863

February 2, 2010 – March 30, 2010

Tues & Thurs, 5:30 pm - 9:00 pm

Cost: \$999 (Textbooks included)

Medical Billing and Coding Program

This combined 80 hour billing and coding course offers the skills needed to solve insurance billing problems, how to manually file claims (using the CPT and ICD-9 manual), complete common insurance forms, trace delinquent claims, appeal denied claims and use generic forms to streamline billing procedures. The course covers the following areas: CPT (Introduction, Guidelines, Evaluation and Management), specialty fields (such as surgery, radiology and laboratory), ICD-9 (Introduction and Guidelines) and basic claims processes for medical insurance and third party reimbursements. Students will learn how to find the service and codes using manuals, (CPT, ICD-9 and HCPCS). After obtaining the practical work experience (6 months to 2 years), students who complete this course could be qualified to sit for the American Academy of Professional Coders (AAPC) - Certified Professional Coder Exam (CPC or CPC-H Apprentice); the American Health Information Association (AHIMA) Certified Coding Associate (CCA) exam; and/or other National Certification Exams

LWKS 8030 CRN 21865

February 1, 2010 – May 3, 2010

Mon. & Wed. 5:30 pm - 9:00 pm

Cost: \$1,499 (Textbooks included)

Passive Solar Architecture

February 18, 2010 and February 25, 2010, from 5:30-8:00 pm

And Saturday, March 6, 2010, for the field trip.

Cost: \$199

How to design, plan and build a home that will save 50% or more of your fossil fuel costs, be a sustainable structure for generations, a delight to all who see it, and fun to live in.

This workshop will study the basic principles of direct gain passive solar design and construction for our New England climate. Material will be geared to both professional and owner builders. In depth discussions will include site evaluation, how to orient a building, rules for solar planning, heat transfer and air movement, building materials, structural systems, how to think sustainably, architectural quality, and a sense of humor. Two classroom sessions will be followed by a field trip, by arrangement, to several passive solar homes.

Instructor Michael Greene, brings 40 years of experience designing, building, writing, and teaching about passive solar architecture to this workshop. Discussion and flow of ideas promises to be lively.

eBay101: Introduction to Online Auctions

LWKS 5753 CRN 11720

March 26, 2010 and April 2, 2010

4 – 7 pm

Cost \$60

In this hands on course you will learn the basics for selling on eBay. In the first class, learn how to assess the value of your items, how to list them on eBay and how to get the most money possible for them. During the second class, you will learn how to close out your auction and how to avoid scams, how to get paid, various shipping methods and most importantly, how much fun online auctions can be. You could easily make enough money during the course to make it pay for itself. ***Basic computer skills are required for this course.**

Instructor Clay Groves, long time eBay seller has taught dozens of students how to sell on eBay.